

Golf Cart Inspection Checklist: Fleet and Personal Walk

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Vehicle and operator

DATE	OPERATOR NAME
FLEET, COURSE, OR OWNER	UNIT NUMBER
SERIAL NUMBER	MAKE AND MODEL
POWERTRAIN	USE
HOUR METER OR ROUND COUNT	LOCATION

- ☐ Key off and parking brake set before this walk
- ☐ OEM operator's manual for this serial is on hand

Operator controls and brakes

Item	OK	Defect	N/A	Notes
Steering system	☐	☐	☐	
Service brake pedal	☐	☐	☐	
Parking brake	☐	☐	☐	
Accelerator pedal	☐	☐	☐	
Drive select (forward / reverse)	☐	☐	☐	
Pedal control area	☐	☐	☐	
Service brake on a short roll	☐	☐	☐	
Steering and tracking on a short roll	☐	☐	☐	
Unusual noises	☐	☐	☐	

Batteries or engine

Item	OK	Defect	N/A	Notes
Battery charge / state of charge (electric)	☐	☐	☐	
Battery hold-downs	☐	☐	☐	
Battery terminals and cables	☐	☐	☐	
Flooded battery tops and caps	☐	☐	☐	
Charger cord, plug, and receptacle (electric)	☐	☐	☐	

Charger disconnected before driving (electric)	☐	☐	☐	_____
RUN / TOW or traction switch (electric, if equipped)	☐	☐	☐	_____
Engine oil level (gas)	☐	☐	☐	_____
Fuel level and leaks (gas)	☐	☐	☐	_____
Engine cooling air intake (gas)	☐	☐	☐	_____
12-volt starting battery (gas)	☐	☐	☐	_____

Tires, body, and chassis

Item	OK	Defect	N/A	Notes
Tire condition	☐	☐	☐	_____
Tire inflation (cold, OEM spec)	☐	☐	☐	_____
Wheels, rims, and lug nuts	☐	☐	☐	_____
Body panels	☐	☐	☐	_____
Chassis / frame (visible)	☐	☐	☐	_____
Bolts, nuts, screws, and rivets	☐	☐	☐	_____
Seat, hinges, and latch	☐	☐	☐	_____
Bag well or cargo deck	☐	☐	☐	_____

Safety devices

Item	OK	Defect	N/A	Notes
Reverse alarm / buzzer	☐	☐	☐	_____
Headlights (if equipped)	☐	☐	☐	_____
Tail and brake lights (if equipped)	☐	☐	☐	_____
Horn (if equipped)	☐	☐	☐	_____
Seat belts (if equipped)	☐	☐	☐	_____
Safety and information decals	☐	☐	☐	_____
Rearview mirrors (if equipped)	☐	☐	☐	_____
Windshield (if equipped)	☐	☐	☐	_____

Defects and sign-off

DEFECTS FOUND

ACTION TAKEN

DEFECTS REPORTED TO

☐ This unit is in safe condition for intended golf-car or PTV use

OPERATOR SIGNATURE

TECHNICIAN / SUPERVISOR SIGNATURE (IF REPAIRED OR REQUIRED)

TIME SIGNED

OTHER COMMENTS

Reference only. Verify against the vehicle OEM procedure and applicable regulations.