

Car Detailing Checklist: Household and Shop Surfaces

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Vehicle and job	
DATE	VEHICLE (YEAR, MAKE, MODEL)
LICENSE PLATE	COLOR
DETAILER NAME	WHERE THE WORK IS DONE
SURFACES IN SCOPE THIS VISIT	PAINT OR FILM FINISH
SEAT MATERIAL	WASH-WATER PLAN

Paint and body panels				
Item	Done	Skip	N/A	Notes
Roof paint	☐	☐	☐	
Hood paint	☐	☐	☐	
Front bumper face	☐	☐	☐	
Fenders and door skins	☐	☐	☐	
Rocker panels and lower sills	☐	☐	☐	
Quarters and rear bumper	☐	☐	☐	
Trunk lid or hatch paint	☐	☐	☐	
Painted mirror housings	☐	☐	☐	
Bugs, bird droppings, sap, and tar	☐	☐	☐	
Fuel or fluid spills on paint	☐	☐	☐	
Chips and scratches noted	☐	☐	☐	
Lower valance and mud splash	☐	☐	☐	

Exterior glass, lamps, and cameras				
Item	Done	Skip	N/A	Notes
Windshield outside	☐	☐	☐	
Front side glass outside	☐	☐	☐	
Rear side glass outside	☐	☐	☐	
Rear glass outside	☐	☐	☐	
Exterior mirror glass	☐	☐	☐	

Headlamp lenses	☐	☐	☐	_____
Taillamp and marker lenses	☐	☐	☐	_____
Exterior cameras and sensors	☐	☐	☐	_____
Wiper blades and cowl	☐	☐	☐	_____
License-plate lamp and lens	☐	☐	☐	_____

Exterior trim, seals, and brightwork

Item	Done	Skip	N/A	Notes
Unpainted plastic trim	☐	☐	☐	_____
Window seals and weatherstrips	☐	☐	☐	_____
Exterior door handles	☐	☐	☐	_____
Resin bumper corners and cladding	☐	☐	☐	_____
Chrome or plated brightwork	☐	☐	☐	_____
Emblems and badges	☐	☐	☐	_____
Exhaust tips	☐	☐	☐	_____
License plate and frame	☐	☐	☐	_____

Wheels, tires, and wells

Item	Done	Skip	N/A	Notes
Wheel faces	☐	☐	☐	_____
Inner barrels	☐	☐	☐	_____
Lug nuts and center caps	☐	☐	☐	_____
Visible calipers	☐	☐	☐	_____
Tire sidewalls	☐	☐	☐	_____
Inner sidewall and lettering	☐	☐	☐	_____
Wheel wells and inner fenders	☐	☐	☐	_____
Wheel ornaments or aero covers	☐	☐	☐	_____
Wheels dried while wet	☐	☐	☐	_____
Tire dressing on sidewall only	☐	☐	☐	_____

Door jambs, hatch, and fuel door

Item	Done	Skip	N/A	Notes
Front door jambs	☐	☐	☐	_____
Rear door jambs	☐	☐	☐	_____

Hood jambs and leading edge	☐	☐	☐	_____
Hatch or trunk jambs	☐	☐	☐	_____
Fuel-door pocket and hinge	☐	☐	☐	_____
Paint around the fuel door	☐	☐	☐	_____
Weatherstrip channels	☐	☐	☐	_____
Door and body drain holes	☐	☐	☐	_____

Seats, belts, and headrests

Item	Done	Skip	N/A	Notes
Driver seat	☐	☐	☐	_____
Front passenger seat	☐	☐	☐	_____
Rear seats	☐	☐	☐	_____
Headrests	☐	☐	☐	_____
Seat belts and anchors	☐	☐	☐	_____
Seat tracks and rails	☐	☐	☐	_____
Bolsters and seams	☐	☐	☐	_____
Child-seat contact areas	☐	☐	☐	_____
Door-panel inserts and armrests	☐	☐	☐	_____
Third-row seats	☐	☐	☐	_____

Carpets, mats, and pedals

Item	Done	Skip	N/A	Notes
Floor mats removed and cleaned	☐	☐	☐	_____
Front carpets	☐	☐	☐	_____
Rear carpets	☐	☐	☐	_____
Driver footwell and kick panel	☐	☐	☐	_____
Passenger footwell	☐	☐	☐	_____
Rear footwells	☐	☐	☐	_____
Pedals	☐	☐	☐	_____
Dead pedal or footrest	☐	☐	☐	_____
Carpet edges and belt openings	☐	☐	☐	_____
Mats dry and re-anchored	☐	☐	☐	_____

Dash, vents, consoles, glass, and screens

Item	Done	Skip	N/A	Notes
Dashboard	☐	☐	☐	_____
Instrument cluster and visor	☐	☐	☐	_____
Air vents	☐	☐	☐	_____
Steering wheel	☐	☐	☐	_____
Column and stalks	☐	☐	☐	_____
Center console top	☐	☐	☐	_____
Console bin and lid	☐	☐	☐	_____
Cupholders	☐	☐	☐	_____
Gear selector	☐	☐	☐	_____
Door pockets	☐	☐	☐	_____
Window switches and buttons	☐	☐	☐	_____
Glove box	☐	☐	☐	_____
Headliner, visors, and vanity mirrors	☐	☐	☐	_____
Interior rearview mirror	☐	☐	☐	_____
Interior windshield	☐	☐	☐	_____
Interior side glass	☐	☐	☐	_____
Interior rear glass	☐	☐	☐	_____
Screens and display glass	☐	☐	☐	_____

Trunk and cargo

Item	Done	Skip	N/A	Notes
Cargo floor or trunk carpet	☐	☐	☐	_____
Side walls and pockets	☐	☐	☐	_____
Spare-tire well	☐	☐	☐	_____
Cargo hooks and rails	☐	☐	☐	_____
Trunk or hatch weatherstrip	☐	☐	☐	_____
Hatch glass inside (if a hatch)	☐	☐	☐	_____
Trash and loose items removed	☐	☐	☐	_____
Emergency-kit pocket wiped	☐	☐	☐	_____

Optional engine-bay wipe

Item	Done	Skip	N/A	Notes
Engine-bay wipe is in scope	☐	☐	☐	_____
Engine cool, no high-pressure spray	☐	☐	☐	_____
Plastic covers and shrouds	☐	☐	☐	_____
Inner-fender plastics	☐	☐	☐	_____
Battery tray area	☐	☐	☐	_____
Visible rubber and hoses	☐	☐	☐	_____
Cowl and air intake	☐	☐	☐	_____
Hood underside	☐	☐	☐	_____

Notes and sign-off

SURFACES SKIPPED AND WHY

LEFTOVER STAINS, ODORS, OR CHIPS

☐ Wash water kept out of the storm drain

JOB STATUS

DETAILER SIGNATURE

OWNER OR ADVISOR SIGNATURE

TIME SIGNED

OTHER COMMENTS

Reference only. Verify against the vehicle OEM procedure and applicable regulations.