

Boat Maintenance Checklist: Recreational Hull and Systems Service

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Boat and service header

DATE

ENGINE HOURS

HULL ID / HIN

MAKE AND MODEL

BOAT NAME

REGISTRATION OR DOCUMENTATION NO.

WATER TYPE

PROPULSION

LENGTH CLASS (FIRE EXTINGUISHER TABLE)

SERVICE VISIT

LOCATION / MARINA

OWNER / OPERATOR

TECHNICIAN / DEALER

☐ Boat, engine, and drive OEM manuals for this hull are on hand

Hull, through-hulls, and seacocks

Item	Done	Due	N/A	Notes
HIN still readable	☐	☐	☐	
Registration numbers or documentation marks	☐	☐	☐	
Hull skin, gelcoat, and bottom coating	☐	☐	☐	
Hull and running-gear anodes	☐	☐	☐	
Through-hull fittings	☐	☐	☐	
Seacocks and sea valves	☐	☐	☐	
Through-hull hoses and clamps	☐	☐	☐	
Transom drain plug and transom structure	☐	☐	☐	
Keel, rudder, strut, and shaft (as equipped)	☐	☐	☐	
Deck, core, and hardware backing	☐	☐	☐	
Wash before moving to new water	☐	☐	☐	

Steering and controls

Item	Done	Due	N/A	Notes
Helm travel	☐	☐	☐	
Steering cables, hydraulics, and rams	☐	☐	☐	
Power steering fluid (if equipped)	☐	☐	☐	

Throttle and shift controls	☐	☐	☐	_____
Engine cut-off switch	☐	☐	☐	_____
Rudder packing or stuffing box	☐	☐	☐	_____
Power trim and tilt	☐	☐	☐	_____
Tiller extension or autopilot (if equipped)	☐	☐	☐	_____

Electrical and batteries

Item	Done	Due	N/A	Notes
Battery hold-down	☐	☐	☐	_____
Battery terminals and connectors	☐	☐	☐	_____
Battery vs fuel components	☐	☐	☐	_____
Battery hydrogen venting	☐	☐	☐	_____
Cables, main switch, and overcurrent protection	☐	☐	☐	_____
Powered ventilation / bilge blower	☐	☐	☐	_____
Navigation lights	☐	☐	☐	_____
Cabin, courtesy, and anchor lamps	☐	☐	☐	_____
Carbon monoxide alarms	☐	☐	☐	_____
Portable fire extinguishers	☐	☐	☐	_____
Shore-power inlet and cord (if equipped)	☐	☐	☐	_____
Ignition-protected devices in gasoline spaces	☐	☐	☐	_____

Pumps and bilge

Item	Done	Due	N/A	Notes
Clean bilge, no oil sheen	☐	☐	☐	_____
Automatic bilge pump	☐	☐	☐	_____
Float switch or electronic switch	☐	☐	☐	_____
Manual pump, bailer, or backup	☐	☐	☐	_____
Bilge discharge hose and through-hull	☐	☐	☐	_____
Oily-waste pads and reception plan	☐	☐	☐	_____
Oil discharge placard (26 ft and greater)	☐	☐	☐	_____
Garbage / MARPOL placard (26 ft and longer)	☐	☐	☐	_____

Freshwater and waste

Item	Done	Due	N/A	Notes
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Freshwater tank, pump, and hoses	☐	☐	☐	_____
Water heater (if equipped)	☐	☐	☐	_____
Sinks, showers, and gray fittings	☐	☐	☐	_____
Installed toilet and MSD	☐	☐	☐	_____
Holding tank and sanitation hose	☐	☐	☐	_____
No Discharge Zone lock-down	☐	☐	☐	_____
Pumpout or dump station	☐	☐	☐	_____
Y-valve and overboard seacock	☐	☐	☐	_____
Portable toilet (if that is the system)	☐	☐	☐	_____

Engine room, inboard, or sterndrive

Item	Done	Due	N/A	Notes
Engine-room cleanliness and fire hazards	☐	☐	☐	_____
Installed fuel tanks (annual look)	☐	☐	☐	_____
Fuel fill, vent, and distribution hose	☐	☐	☐	_____
Fuel fill fitting, cap, and access	☐	☐	☐	_____
Portable fuel tanks	☐	☐	☐	_____
Natural ventilation ducts and cowls	☐	☐	☐	_____
Backfire flame arrestor	☐	☐	☐	_____
Exhaust hoses, clamps, and elbows	☐	☐	☐	_____
Water pump, impeller, and cooling	☐	☐	☐	_____
Inboard or sterndrive oil and filter	☐	☐	☐	_____
Sterndrive bellows, clamps, and gear lube	☐	☐	☐	_____
Generator exhaust and anti-siphon (if equipped)	☐	☐	☐	_____
Outboard hours tasks (pointer)	☐	☐	☐	_____

Canvas, hardware, and deck gear

Item	Done	Due	N/A	Notes
Canvas, enclosures, and stitching	☐	☐	☐	_____
Clear vinyl / eisenglass	☐	☐	☐	_____
Bimini, camper, or hard-top hardware	☐	☐	☐	_____
Cleats, chocks, and fairleads	☐	☐	☐	_____
Rails, stanchions, pulpits, and lifelines	☐	☐	☐	_____

Hatches, portlights, and window seals	☐	☐	☐	_____
Anchor, rode, and windlass	☐	☐	☐	_____
Reboarding ladder and swim step	☐	☐	☐	_____
Standing and running rigging (sail)	☐	☐	☐	_____

Notes and sign-off

WORK PERFORMED AND ITEMS STILL DUE

PARTS AND FLUIDS REPLACED

NEXT SERVICE DATE

NEXT SERVICE HOURS

☐ Used oil and drained filters taken to a recycling or reception point (if oil was changed)

ACTION

PRINTED NAME

DATE SIGNED

OWNER OR TECHNICIAN SIGNATURE

OTHER COMMENTS

Reference only. Verify against the vehicle OEM procedure and applicable regulations.